

# Student Application Form



(Registered Children's Home)



السلام عليكم ورحمة الله وبركاته

## Welcome !

Thank-you for expressing an interest in Hijaz College. Although we are a registered children's home, please note that we do not take 'looked after' children or students with behaviour or learning disabilities. We are simply an Islamic College who look after boarding students but have to be registered as a children's home due to Government legislation for the purposes of protecting children staying away from home. We only admit students with a desire to become Alim's or Islamic Scholars, who are well behaved and non-disruptive. Unfortunately we cannot cater for students who require constant attention and above-normal behaviour management time. Such students will not be admitted and if they exhibit such behaviour will be asked to leave with no refunds. Students go to local school during the day and study with us in the evenings *dares-nizami* (Islamic studies) leading to our BA in Islamic Law and Theology.

This application form represents a contract between Hijaz College and yourselves – a voluntary agreement that you place your child voluntarily in our care and that we act as the child's guardians with respect to liaison with the school decisions therein. We welcome parents to be informed by the school directly and to make decisions with regards their child's education and this can be arranged with the school. Parents are free to remove their child from our college at any time, although we request one terms notice otherwise full annual fees become payable.

As part of this application, please send us the following items:

1. Most recent student's report
2. Any copies of merits or certificates
3. Copy of student's passport
4. Proof of your address (recent utility bill please)
5. Copy of student's birth certificate
6. Any other relevant documentation from the school or college regarding his behaviour
7. Signed terms and conditions (which do not come into effect until you accept an offer from us)
8. Application fee for £50 payable to 'Jamia Islamia' which is non-refundable.

Please complete the application form and along with the documents listed on this page, please email them to [registrar@hijaz.co.uk](mailto:registrar@hijaz.co.uk) or post them to the address below. Please note that there is a non-refundable £50 application fee, payable to 'Hijaz College'.

Sister Amroen Nisa  
Admin Officer

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## A Personal Details of Applicant (Student)

Surname.....First Names.....  
 Preferred Name.....Date of Birth.....Age.....  
 Proposed Class of Entry.....Country of Birth.....Nationality.....  
 Year of Entry into UK (if not British National).....Visa Type (if applicable).....  
 Address.....  
 .....Post Code.....  
 Home Telephone No.....Mobile No (if appropriate).....  
 Any Previous Names.....

## B Details of Previous School

Please provide details of all schools attended from the age of ten years, starting with the most recent school attended:

Name school / college.....  
 Address.....  
 Post Code.....Dates attended: From.....To.....  
 Type of School (circle as appropriate) Religious / Primary / Comprehensive / Grammar / Private / Boarding  
 Name school / college.....  
 Address.....  
 Post Code.....Dates attended: From.....To.....  
 Type of School (circle as appropriate) Religious / Primary / Comprehensive / Grammar / Private / Boarding  
 Name school / college.....  
 Address.....  
 Post Code.....Dates attended: From.....To.....  
 Type of School (circle as appropriate) Religious / Primary / Comprehensive / Grammar / Private / Boarding

(Please continue on a separate sheet if necessary)

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<b>C Parent / Guardian Details</b>	(please delete as appropriate)
<b>Name of Father</b> .....	<b>Biological / Step</b> (delete as appropriate)
<b>Date of Birth</b> .....	<b>Country of Birth</b> .....
<b>Year of Entry into UK (if not British National)</b> .....	<b>Visa Type (if applicable)</b> .....
<b>Address (if different to section A)</b> .....	
.....	
<b>Post Code</b> .....	
<b>Contact No</b> .....	<b>NI &amp; Passport No</b> .....
<b>Email</b> .....	<b>Occupation</b> .....
<b>Name of Employer</b> .....	
<b>Address</b> .....	
.....	
<b>Post Code</b> .....	
<b>Telephone No</b> .....	<b>Ext</b> .....
<b>Fax</b> .....	
<b>Name of Mother</b> .....	
<b>Biological / Step</b> (delete as appropriate)	
<b>Date of Birth</b> .....	<b>Country of Birth</b> .....
<b>Year of Entry into UK (if not British National)</b> .....	<b>Visa Type (if applicable)</b> .....
<b>Address (if different to section A)</b> .....	
.....	
<b>Post Code</b> .....	
<b>Contact No</b> .....	<b>NI &amp; Passport No</b> .....
<b>Email</b> .....	<b>Occupation</b> .....
<b>Name of Employer</b> .....	
<b>Address</b> .....	
.....	
<b>Post Code</b> .....	
<b>Telephone No</b> .....	<b>Ext</b> .....
<b>Fax</b> .....	

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Applicant lives with (circle as appropriate): **Mother / Father / Both / Other**.....

Please circle as appropriate:

**Father Deceased / Mother Deceased / Parents Divorced /**

**Parents Separated / Father Remarried / Mother Remarried**

If parents are divorced/separated, who has legal custody of the applicant.....

**For non U.K. resident students – Please provide details of Legal Guardian in the UK below:**

Name.....Address.....

.....Post Code.....

Telephone No.....Mobile No.....

## **D Academic Background**

**Does your child have any learning difficulties or special needs?**

**Dyslexia?** Yes / No      **Hard of hearing?** Yes / No      **Behavioural problems?** Yes / No

**Learning Difficulties?** Yes / No      **Special Needs Child?** Yes / No      **Hyperactive?** Yes / No

If Yes, please specify and enclose any reports that you may have relating to this:

.....  
 .....

**Please list qualifications obtained (or exams being taken) and attach all relevant documents or additional sheets as required.**

Qualifications Obtained / GCSEs being taken / A levels being taken	Grades	Date

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## E Islamic Knowledge

**Please note that this information is only required to determine his religious grouping at Hijaz and any additional lessons that may be required. This data is not used solely to determine acceptance.**

Can he read the Qur'an?	Yes / No		
	If Yes, please circle as appropriate:    Extremely Well    Average    Poor		
How many Surahs does he know by heart?		How many Juz ( <i>paras</i> ) does he know by heart?	
Does he pray Jumma regularly?	Yes / No	On average, how many prayers does he pray per day?	

Please state why you wish to send your son to Hijaz College.....

.....

.....

## F Medical Information Sheet

Name Doctor Surgery	
Name of Doctor Address Post code Telephone Number	
Name of Dentist Address Post code Telephone Number	
Does your son suffer from any disease or disablement? If yes, please specify	Yes / No
Does your son take regular medication or receiving medical attention? If yes, please specify	Yes / No
Does your son suffer from any allergies? If so, please state what they are.	Yes / No

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## G Personal Information

Please note that we need accurate information in order to assess and consider all applications fairly.

		<u>If 'Yes' please provide details</u>
Has he ever received any merits or awards at school	Yes / No	
Has he ever been in trouble with the police?	Yes / No	
Has he ever been suspended from school?	Yes / No	
Has he ever been expelled from school?	Yes / No	
Has he got a criminal record?	Yes / No	
Is he on or has he ever been on probation?	Yes / No	
Does he smoke?	Yes / No	
Has he ever been involved with or takes drugs?	Yes / No	
Is he academically behind for his age	Yes / No	
What is the most serious incident he has been involved with in or outside school?		
Has he ever been involved in any serious accidents resulting in head injuries or injuries to other body organs?	Yes / No	

## H Declaration

I hereby make a formal application to have the above named student considered to be accepted at Hijaz College. If he is accepted, both he and I agree to comply with school policies and procedures. I also declare that the information provided on this form is truthful, accurate and complete and agree to the Hijaz College terms and conditions. I also understand that Hijaz College is a registered children's home but does not take 'looked after' children and my sons placement is purely voluntary.

Signed..... Date.....

Print Name of Signatory..... Relationship to applicant.....

**Please note that Hijaz College reserves the right to refuse applications and withdraw students at any time if the information provided is found to be inaccurate or the terms and conditions are not met**

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## **Equal Opportunities**

**To help us monitor our Equal Opportunities Policy and to fulfil Children's Home requirements, please tick or complete the following boxes as appropriate.**

### **A White**

British  Albanian/Kosovan  Roma  Irish  Bosnian

Any other White background please give details below:

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### **B Mixed**

White and Black - Caribbean  White and Asian  White and Black - African  Asian and Black - African

Any other Mixed background please give details below:

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### **C Asian or Asian British**

Indian  Kashmiri  Pakistani  Bangladeshi

Any other Asian background please give details below:

---

### **D Black or Black British**

Caribbean  African

Any other Black background please give details below:

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### **E Chinese or other ethnic group**

Chinese  Kurdish  Arab  Vietnamese  Afghan

Any other ethnic group please give details below:

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### **Mother Tongue**

English  Urdu  Bengali  Punjabi  Chinese  Kurdish  Arabic

Hindi  Other  .....(please state)